

CDS POMONA CHAPTER

Board Meeting Minutes

August 19, 2024, via Zoom Teleconferencing

Meeting Called to Order 7:04PM

Board Members Present: Brenna Girard, Tiffany Brinton, Lynn Forester, Janet Shanks, Brandie Haining, Anna Beal, Mylene Chow-Jugan

FUTURE EVENTS:

- Discussion was held to choose dates for the 2025 calendar year for Chapter shows. The following dates were agreed upon:
Spring Fling Dressage Sunday, April 6, 2025
Steppin' Into Summer Dressage Sunday, June 8, 2025
Midsummer Days Dressage Sunday, July 27, 2025
All Hallow's Eve Dressage Sunday, October 26, 2025
- Brenna will contact Mc Coys Equestrian Center to schedule these dates, or if a 6-month advance reservation is required Brenna will calendar to contact the center on the required date.
- Mylene will begin to recruit and hire judges for these dates in the next 2 months.

UPCOMING SHOW:

Next Chapter show will be on Sunday, October 27, 2024.

- Discussion was held regarding Tiffany's thoughts on providing a BBQ for all attendees to promote the Chapter. Janet suggested to serve pizzas to keep it simple if we would not be allowed to BBQ on the show grounds. Brenna will look into the requirements, to be able to use BBQs to do hamburgers. Tiffany has in the past years handled the procurement of the food and would then recruit husbands to help cook.
- Janet will contact Faith to have the online volunteer sign up amended to have one show ring/warm-up ring gate monitor. Eliminate the need for parking monitors and to make all positions for 2-hour increments except for the scribe position which would remain a 4-hour position. This will allow for more individuals to volunteer to obtain the required 4 hours for year-end awards. Saturday Set-up (5:00PM), early morning Sunday Set-up (6:30AM-beginning of show) and Sunday after the show tear-down volunteers will be given 2 hours for each volunteered segment.
- The Board unanimously agreed to hire outside staff to assist in the Sunday after the show tear down, but still allowing any volunteers to also participate. A drawing for one individual to win a \$20 coupon towards a show entry will still be given for Saturday set-up and Sunday tear-down.
- Discussion was held regarding the issue of dogs on the show grounds. As the center is a public park, dogs are allowed to be on the premises but must be leashed. We can however require that dogs cannot be within a certain area near the show arenas or

warm up arena. Tiffany has volunteered to make signs stating "No Dogs Beyond this Point"

- Mylene will purchase boxes of candy to be awarded to all Halloween costume entrants along with the \$10 coupon for a future show entry.

CHANGES TO PREMIUM:

- The Board unanimously voted to increase the EMT fee on the premium beginning this show from \$5 to \$7 to cover the cost of the EMT.

YEAR END AWARDS BANQUET:

- The year end banquet will be held on Sunday, November 10, 2024 at 11:30AM at Cedar Creek Inn, Brea, CA.
- Mylene has ordered and received the invitations for the banquet. She will begin mailing them at the end of September. RSVP's will be due by October 27, 2024.
- Janet will contact and collect the perpetual trophies that were awarded last year and have the new names added by the engraving company.
- Brenna has volunteered to tabulate the winners of awards for Grand Champion, Reserve Champion, and High Score. Mylene will provide the names of the individuals that have met the volunteer requirements, or have paid the buy-out fee.
- After much discussion, a tentative decision was made to order belt buckles for Grand Champions, garment bags for Reserve, and silver key chains for High Score winners. Brandie gave information on a site to order from, Mollys Silver in Norco. Upon receiving the final awards results from Brenna, the Board will meet again to finalize the actual prizes. Mylene will then order the ribbons accordingly.
- Board members are requested to begin seeking donations for the silent auction and raffle at the banquet.

OTHER ITEMS:

- Discussion was held regarding the costs of the show management for the upcoming show season. Since the Mc Coys Center handles the watering and preparation of the arenas prior to the show, it is decided that faith does not need to be present for the Saturday set-up. This will save the Chapter her travel expenses. With the new venue a review of what is needed by a show manager will be done after the upcoming October show.

NEXT MEETING:

- Monday, September 16, 2024 at 7:00PM
- Monday, October 14, 2024 at 7:00PM
- Week of November 4th will need to have Board preparations for Year End Awards Banquet. Gather and prepare silent auction and raffle items.